



RDCA

ROOF DRAINAGE COMPONENTS & ACCESSORIES

CREDIT APPLICATION

Name: _____ Date: _____
 Street Address: _____ P.O. Box: _____
 City: _____ State: _____ Zip: _____
 Phone _____ Fax _____ eMail: _____
 Years In Business: _____ Type Of Business: Corporation Partnership Proprietorship
 State Of Incorporation: _____ Date Of Incorporation: _____

OFFICERS, OWNERS &/OR PARTNERS

TITLE

BANK REFERENCES:

Bank: _____ Acct. # _____ Contact: _____
 Address: _____ City: _____ ST: _____ Zip: _____
 Phone: _____ Fax/Email: _____

WITHOUT CORRECT FAX NUMBERS, PROCESSING OF THIS APPLICATION WILL BE DELAYED.

TRADE REFERENCES (Please complete all information):

Name: _____ Name: _____
 Address: _____ Address: _____
 City: _____ St: _____ Zip: _____ City: _____ St: _____ Zip: _____
 Phone: _____ Phone: _____

*Fax/Email: _____

*Fax/Email: _____

Contact: _____ Contact: _____

Name: _____ Name: _____
 Address: _____ Address: _____
 City: _____ St: _____ Zip: _____ City: _____ St: _____ Zip: _____
 Phone: _____ Phone: _____

* Fax/Email: _____

*Fax/Email: _____

Contact: _____ Contact: _____

Person to contact regarding accounts payable Name: _____ Title: _____

Are purchase orders required? Yes No Anticipated Credit Requirements \$ _____

Are your purchases taxable in Georgia? Yes No If no, then Resale Other

Include State of Georgia Tax Number & a copy of your Certificate

Please Read And Sign The Following:

I (we) understand that the information furnished to you above is for the purpose of obtaining credit from your firm. I (we) hereby authorize the bank and trade references listed above to release information regarding my accounts to Roof Drainage Components & Accessories, Inc. I (we) have read and understand and consent to the Terms and Conditions of Sale included on the reverse side of this form and or attached page.

Signature

Title

Date

***Without a *valid* fax number or email the credit application will be delayed.**

Please provide a *valid* fax number or email as this is the quickest way for us to process your application.



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ROOF DRAINAGE COMPONENTS & ACCESSORIES

TERMS & CONDITIONS OF SALE

1. Price. Unless Roof Drainage Components & Accessories, Inc. states otherwise in writing, all prices are F.O.B. our plant Jasper, Georgia. We will add packaging and freight charges to the stated prices. Unless you (the Buyer) have sent us a valid resale certificate, we will add sales tax to the stated price.
2. Payment. All sales are cash before production, except on approved credit. Unless we state otherwise in writing payment for credit sales are due 30 days from the invoice date. All late payments shall be assessed a Late Charge of one and one-half percent (1.5%).
3. Ordering. You are responsible for accuracy of verbal orders, unless we receive a written confirmation prior to fabrication. You must mark the written confirmation "CONFIRMING ORDER- DO NOT DUPLICATE" or you will be responsible for duplicated orders.
4. Delays. If you request us to delay an order an invoice will still be generated on the original scheduled date of shipment and the original payments terms still apply.
5. Returns. You shall not return any material unless we authorize the return in writing. Returned material must be unused, undamaged and in original packaging. If we authorize you to return material, Roof Drainage Components & Accessories shall advise any applicable restocking charge.
6. Cancellation. Orders will be subject to the costs incurred through the time of cancellation and must be paid in full at time of cancellation.
7. Remedy. If Roof Drainage Components & Accessories, Inc. determines that a product or products shipped are defective, we will repair or replace them. If repair or replacement is not practical, we may, at our option, refund the purchase price for such material. This is your only remedy for defective products.
8. Limitation of Liability; Exclusion of Consequential Damages. Our total liability of any kind shall not exceed the purchase price paid. We shall not be liable to any person or entity for any incidental or consequential damages, including lost profits or lost use of material. We shall not be liable to any person or entity for claims for property damage or personal injury.
9. Legal Fees. In any dispute arising out of an order, the losing party shall pay the prevailing party reasonable legal fees and costs.

RESALE CERTIFICATE

(Resale card must be completed or tax will be charged)

Firm Name: _____

I HEREBY CERTIFY, That I hold a valid Georgia seller's permit No.: _____, Expiration Date: _____ issued pursuant to the Sales and Use tax Law; that I am engaged in the business of selling _____; that the tangible personal property described herein which I shall purchase from Roof Drainage Components & Accessories, Inc., will be resold by me in the form of tangible personal property, PROVIDED, however, that in the event any such property is used for any purpose other than retention, demonstration, or display while holding it for sale in the regular course of business, it is understood that I am required by the sales and Use Tax Law to report and pay for the tax, measured by the price or such property.

Description of property to be purchased: _____

Date: _____, 20_____

Purchaser: _____

By and Title (Signature): _____

Telephone: _____